



Meeting Minutes

Piscataway Soccer Club Board of Directors Meeting

August 21, 2025
Kerwins, 7:30pm

I. Attendance – Roll Call

Quorum Achieved at 7:52pm with 17 votes (8 votes required for Quorum of 16 current voting members)
Members of the Piscataway Soccer Club Board of Directors (16 Voting members, with full board)

	Title	Name	Present	# of Votes	Delegated to	Late Arrival	Early Departure
Elected Officers (Voting)	President	Mike Majorczak	☒	+ Tie Breaker		☐	☐
	Exec Vice President	Tom Roberts	☒	2		☐	☐
	Travel Vice President	Lou Raymondi	☐	1		☒	☐
	Travel Vice President	Jeffrey Salles	☐	0	Jeff Sundelof	☐	☐
	Recreational Vice President	Yasmeen Ash	☒	1		☐	☐
	Recreational Vice President	Tad Powell	☒	1		☐	☐
	Registrar	Ilia Myers	☒	1		☐	☐
	Treasurer	Brian Hinds	☐	1		☒	☐
	Secretary	Kathleen Martineau	☒	2		☐	☐
	Public Info Officer	George Roussey	☒	1		☐	☐
Appointed Positions (Voting)	Director of Coaching	Chuck Myers	☒	1		☐	☐
	Club Web Master	Jim Opitz	☐	0	Tom Roberts	☐	☐
	Member At Large – Travel	Jeff Sundelof	☒	2		☐	☐
	Member At Large – Travel Head Coach	Dennis Espinosa	☒	1		☐	☐
	Member At Large – Equipment	Keith Koenig	☒	1		☐	☐
	Member At Large - Club Historian/Statistician	Zarah Opitz	☐	0	Kathleen Martineau	☐	☐
	Member At Large – Maintenance	Bob Martineau	☒	1		☐	☐
Appointed Positions (Non-Voting)	Parliamentarian	Rey Villanueva	☐	N/A			
	Nominating Chair	Jeffrey Salles		N/A			
	Uniforms	Chuck Myers		N/A			
	Grievance Chair	Jeff Sundelof		N/A			
	BOE Liaison – Bldg. Usage	Mike Majorczak		N/A			
	By-Laws Chair	Mike Majorczak		N/A			
	Tournament Director	Mike Majorczak		N/A			
	Winter Training Director	Chuck Myers		N/A			
	Picnic Coordinator	Yasmeen Ash		N/A			
	PEC Chair	Jeffrey Salles		N/A			
	Red Bull Liaison	Dan Vitu	☒	N/A		☐	

From the PSC By-Laws Article VII.B.4.c VACANCIES IN OFFICE paragraph v.: "In the event any officer is excused for a meeting, said Officer may delegate a temporary replacement or may have any other member of the Board of Directors give their respective report and/or perform the duties of said Office. Said BOD member may delegate voting privileges and responsibilities at BOD and GM Meetings. No BOD member may control more than one quarter (1/4) of the total of eligible voting privileges of the BOD, including his/her own voting privilege. In the event that 1/4 of all the votes is not a whole number, it shall be rounded DOWN to the nearest whole number, to determine the maximum number of votes a BOD member may control at any meeting they would otherwise be eligible to have voting privileges."

(Please note at BOD meetings, only voting board of directors are allowed to vote, though membership may partake in discussion prior to voting on a motion. A motion must be put forth by a Voting Board Member, and 2nd by a voting Board Member in order for a vote to take place. The President only casts tie-breaking votes. See above for listing of voting Board Members. All Board Meetings are open to the Membership.)

II. Review of Meeting Minutes of last meeting – July 2025

The July 2025 meeting minutes were sent out via eVote on 8/16/25. Yes: 8 No: Abstain:

III. Unfinished Business from Last Meeting:

1. **Town Rec Soccer Games:** My name is Matthew Ware with the Highland Park Recreation Department, and I was reaching out to start communications with your programs, to play games together in the Fall (September - November). We have 2 age ranges that are Recreation skill level (2nd and 3rd grade) 4 teams and (4th and 5th grade) 2 teams. We would like to know if you would be interested in a few games for the upcoming fall season, we are unable to play on Fridays and Saturday.
April: Tabled
May: Tabled
June: Tabled
July: Tabled
August: Tabled
2. **CPR Training:** Every two years. Mike to schedule next CPR training date
March: Tabled. Mike absent
April: Tabled. Mike will schedule event for October
May: Tabled
June: Tabled
July: Tabled – scheduled for Oct
August: Reached out to 2 companies. SDR Training \$75/hour for 2 1/2 hour CPR and First Aid Class. Waiting on JAG, will follow up. Dan reached out to Trey at Red Bulls. Want to schedule this for October sometime.
3. **Precision Field Lining by SportLines for Fall Classic:** New proposal to paint all fields for tournament at no cost, we supply the paint. Offered for promotional purposes.
This provides advertising for their business as they will film a promotional video of their robots synchronously painting Green Acres for the tournament. The plan is for SportLines to come 2x – once to build the fields, and a second time the day before the tournament to repaint the lines. Ilia asked what type of paint their machines require? It was lifted that it may not matter because Mike arranged to pay the cost of OUR paint. PSC will proceed with standard operating procedures and plan field building dates as a contingency. Tabled until April.
April: Tabled. Nothing new, nothing heard. Precision Field Lining for Soccer Program: Last year we spent \$1628 on White 5 gallon Paint, plus I'm guessing about \$500 on Spray paint for field building.(spent \$1300 on White Spray Paint Total, including Fall Relining). We will still have to buy Yellow Paint at \$1150 last year.
May: Quoted us \$2600, but we usually pay \$2200-\$2500. If cost is close to what our cost is, we should try it for this year. They build them and come back a week before tournament to reline. They are not charging for service. They are using our site as drone recording for an ad promo for them. We just need to pay for the paint. A crew needs to be there to make sure they have the correct areas. There will be a meeting and a walk through before they start. Have to ask if they will do the build out lines. Motion on floor, seconded, voted and passed. Asking if they can do a Sunday for this.
June: Dates are set. July 20th 10:00am – Meet to go over the field layout; August 3rd 10am – Build/Paint fields (August 10th Rain date); September 1st 12pm – Second Field Paint

July: 7/20 Field Layout meeting went well. They mapped out 5 fields. Board members were informed that PFL had 5 less robots – newly ordered and still on a ship – doubt they will arrive in time for the official field painting session on 8/3

August: Need volunteers to follow and paint after they come with robots. They did all fields but 3. Took about 4 hours. They will be here on 9/1 @ 10am.

4. **Uniforms for Travel Soccer.** SCORE new vendor. Voted in March – 2 jerseys, 1 short, 1 pair of socks, 1 practice shirt for \$100. Relatedly the wrong rec uniforms were sent to PSC- turns out the original version, of which PSC had extras, were discontinued. SCORE working on re-issuing previous stock.

May: Contract is good for the calendar year. Sent contract. Have to have at least 4 teams, both girls and boys to get the uniform kit. Asking for uniform kits.

June: Chuck has been back and forth. Moving forward with SCORE. Need rosters and numbers. Jeff said it is forthcoming.

July: Tabled. We have the URL for parent to order uniforms, will be a two week turnaround once ordered. We were informed the website will be up and running any day now. Rec uniforms still to be ordered. Style needs to be selected and will need to be approved.

August: SCORE was hacked and using parent credit card information. Kits are delayed. Trying to get a color and put numbers on it and ship us 250 in the meantime so we have something for the kids.

5. **Porta John Fence** – quote to replace, but Tierney said he would replace it.

June: No updates as of yet.

July: Tabled. No word from Dennis or Tierney

August: Townships has removed damaged porta john and the fence. Not sure if they will replace the fence. Dennis will follow up with Tierney to see if they will replace. Mike looked into pricing for different materials. \$1400 for pvc.

6. **Donation Box:** Dennis to talk to the town. Where do we put it? Is it permanent? Dennis and Jeff Salles to get more information. Will look into doing a donation day maybe instead of a box.

July: Tabled – Dennis absent

August: Tabled – Dennis to see if Town will allow it.

7. **All Girls Soccer Rec Teams for Fall:** Girl Coach – Tabled. Talk to Dan. Recommend the girl trainers from the girl festival. If not, all trainers are coming back, maybe replace one of the trainers with a female.

July: Tabled – Registration stagnant. Still trying but outlook is dismal

August: CLOSE – 2 all girl Rec Teams – K & 1st grade. (Harley is the woman trainer for them and other teams).

8. **Red Bulls: Summer Camp Issue** – Cancelled July summer session due to low registration. Did NOT inform registered parents. A parent showed up with their child and had no idea the session was cancelled. Mike emphasized with Dan that they MUST call registered families if they intend to cancel a session. Sidebar recommendation – if we stop promoting Red Bulls' camps, we should promote Rutgers' camps

August: July and August camps didn't happen. Will promote regional camps going forward. CLOSE

9. **Social Media Intern** – current applicant politely declined. Mike will circulate new search.

August: Motion for Social Media Intern was voted on and passed unanimously. CLOSE

- 10. Premier League Training Event (see *Director of Coaching report*)-** Porta John Issue in HS – Bob saved the day by carting a porta john from Green Acres to the HS (the HS porta johns were removed for servicing). Current status – 1 porta john on turf field, 2 at Green Acres. Tom to arrange to have porta johns cleaned and the one at HS moved back to Green Acres

August: Great event. Way too much work per Chuck. At the end it was worth it. Benefited the club. – CLOSE

IV. New Business:

- 1. Conackamack sheds needs TLC – approved to spend \$3935 to improve. Voted and passed.**
- 2. Email from Ilia went out about volunteer requirements for the Board. This needs to be done by the end of September.**
- 3. Coach Zoom Meeting on 8/22**
- 4. Alex moved all light towers.**
- 5. 9/20 is Red Robin Fundraiser.**
- 6. 9/26 is Elks Soccer Shoot at the Football Field.**
- 7. Rugby group wants to use our fields and rent lights. For now, they are at Riverside Park under the lights there.**
- 8. Dunellen Rec Soccer – Feeder for Travel program here.**
- 9. Fundraising Idea for our teams – pizza kits**
- 10. Volunteer Hours:** The Board of Directors confirmed the Volunteer Hours for Travel Parents is 4 hours per player, with a Maximum of 8 hours for parents with more than one child in the club. Failure to provide 4 hours of Tournament Volunteering will result in a 2-game suspension. Players on a Fall / Spring Team that only play in the Spring, are still required to Volunteer at the Tournament.

V. Reports of Officers:

1. President – Mike Majorczak:
2. Tournament Director – Mike Majorczak: *Mike gave a tournament update. See attached sheet. We will move all the stuff from Conackamack to Green Acres on Wednesday before the Tournament.*
3. Executive Vice President – Tom Roberts: *EDP schedule is done. Mid NJ schedule is posted. Teams on website need to be updated. Teams on Team Snap is updated and good. Hot box has been secured, and the trays have been ordered.*
4. Director of Coaching – Chuck Myers: *Soccer Festivals – 3 other clubs are interested and wants to host – Cranford, Watchung and Westfield.*
5. Registrar – Ilia Myers: *Registration has increased and need to order new uniform. 375 registered for recreation. Is photo release question part of the registration? We must look into it and make sure it is going forward.*

6. Treasurer – Brian Hinds: *no report – New rule is if GK holds ball more than 8 seconds, it goes to a corner kick. Brian to write something up for the tournament coaches.*
7. TOPSoccer Coordinator – Yasmeen Ash: *no report.*
8. Webmaster – Jim Opitz: *absent*
9. Travel Soccer - Jeff Sundelof, Chuck Myers, Jeffery Salles, Dennis Espinosa & Luis Raymondi: *No report.*
10. Recreational VPs – Yasmeen Ash and Tad Powell: *no report.*
11. Member at Large – Equipment Coordinator - Keith Koenig: *no report*
12. Public Information Officer – George Roussey: *next newsletter – send anything you have to his gmail account. It will go out after labor day and tournament.*
13. Member at Large – Maintenance – Bob Martineau: *asked for approval for electrical expenses for the tournament.*
14. By-Laws Committee – Mike Majorczak: *no report.*
15. Parliamentarian – Rey Villanueva: *absent*
16. Club Historian – Zarah Opitz: *absent*
17. Secretary – Kathleen Martineau: *no report.*

VI. Concerns of Teams:

VII. Concerns of Members:

VIII. Adjournment -

Motion to Adjourn by 10:10pm, 2nd by TR, at DE. Vote X yes, ____ no, ____ abstain
Meeting Adjourned.

Calendar of Events: [clicking here](#)

2025 Calendar of Important Dates

01/16/25 created by MWM 1/17/25 Edited by MWM

(calendar is saved to google drive)

09/18/25 PSC Board of Directors Meeting 730 pm Kerwin's

10/16/25	PSC Board of Directors Meeting 730 pm Kerwin's
11/20/25	PSC Annual Turkey Dinner 600 pm Kerwin's PSC Board of Directors Meeting 730 pm Kerwin's
12/10/25	PSC Volunteer Appreciation Night - Tentative - 630 pm at St Nicks
12/15/25	Deadline for information to the Newsletter that goes out by 12/21/25

Tournament Update by Mike Majorczak 8/20/25

1. 2 Kearny Teams have withdrawn, total locked in at 248 Teams (242 last year), turned away over a dozen teams.
2. Schedule, Jeff Sundelof has completed the first draft, working on coach conflicts
3. Approval of Team Duty requested, send to coordinators asap once schedule is finalized to have parents start signing up early next week.
4. 90% of teams are paid, awaiting checks from Steel United. The Football Academy and Highland Park SC. Advised them if checks do not show up by Friday, they will have to drop off a replacement check this weekend or pay by Zelle/Credit Card.
5. Fire Extinguishers should be inspected and tagged early next week, working with Approved Fire Protection in South Plainfield.
6. Health Department Permits are paid for, and we should be picking them up early next week.
7. Township Rec Dept Permit is done and ready for pick up next week.
8. Fire Department permits are approved and paid for. They will be issued when inspector visits site each day of tournament.
9. Certificates of insurance have been issued too
 - a. PFG Food Groups for Trailer
 - b. Old JNJ Lot Co
 - c. Golf Carts
 - d. Board of Education, Township and Rec Department, St. Nicks Church, Middlesex County Parks Department
10. PFG Trailer (aka Roma Foods) awaiting paperwork they need m to fill out and issue
 - a. No rental charge for trailer
 - b. They will charge us for diesel we used
 - c. 20% restocking fee for returned items
11. PHS Athletic Department moved Saturday 9/6 Home freshman football game to Thursday 9/4
 - a. I see no other home games that weekend for PHS, asked for confirmation
12. Pop Warner is having difficulty moving their home games on 9/7, if they have to play home on 9/7 John T advised he would attempt to move the games to a neutral site (another school). Dennis Espinosa has been working with John T to ensure this. If they play at home, we have to either cancel games or go with satellite field plan. Finger crossed.
13. Net installation on goals – This Saturday at 1:00pm, two parents who cannot volunteer at the tournament will help Ilia and Chuck to fulfill their Volunteer Requirements
 - a. Gyan Narang – Valencia
 - b. Krish Sharma – Valencia

14. Claudine Said has a player on Gotham and Hotspurs and cannot volunteer at tournament due to a family wedding. Players will not be at tournament. Also, not available this weekend. Working on seeing if there is something else, they can do before the tournament. Possibly paint fields.
15. Benches are in my garage we purchased, I need to assemble them and have someone with a pickup truck bring them to Green Acres.
16. Ambulance coverage? Any update Dennis?
17. Dumpster requested, awaiting confirmation by DPW.
18. CAV landscaping has cleaned out the Goal Coral.
19. All Benches from Witherspoon and Conackamack are now at Green Acres
20. Light Towers have been moved into place and fueled for Fall training; they need to be raised.
21. We have use of the Little League parking lots both days, large lot for coaches only, small lot for HC Parking only
22. Robot field painting is scheduled for Monday 9/1 at 10:00am. Need 4 volunteers to follow behind with large paint machines. BOE agreed to lend us their paint machine.
23. Band practice on turf field Saturday 9/6 at 9:00am until 1:00pm. Game scheduled at 8:00am and then starts again at 1:00pm.
24. Jeff Salles, please update Green Acres sign to reach Coach Parking only for PSC Fall Classic, Pass required.